

REPUBLIC OF THE PHILIPPINES
POLOMOLOK WATER DISTRICT
 NATIONAL HIGHWAY, POLOMOLOK SOUTH COTABATO
 TELEPHONE NOS: (083) 500-8008 / (083) 500-9261

PUBLICATION OF VACANT POSITION

DATE POSTED : JUNE 11,2018

POSITION	SG RATE/DAY	NATURE OF APPOINTMENT	PLACE OF ASSIGNMENT	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY
PLANNING & DESIGN STAFF	500.00/DAY	JOB ORDER	ENGINEERING & OPERATIONS DIVISION	BACHELOR'S DEGREE IN CIVIL ENGINEERING OR LICENSED CIVIL ENGINEER	Preferably with 1 year experience	4 hours of relevant training	RA 1080 OR CS Eligible (2nd Level)	Delivering Service Excellence , AUTO CAD Operation Knowledgeable
COA CLERK	350.00/DAY	JOB ORDER	COA OFFICE	BACHELOR'S DEGREE IN ACCOUNTANCY	Two (2) years of bookkeeping experience	8 hours of relevant training	CS Sub -Prof or CS Prof. Eligible	Delivering Service Excellence , Computer Literate
GAD COORDINATOR	350.00/DAY	JOB ORDER	OFFICE OF THE GENERAL MANAGER	BACHELOR'S DEGREE	None Required	None Required	CS Sub -Prof or CS Prof. Eligible	Delivering Service Excellence , Computer Literate, Proficient in Oral & Written English

Interested and qualified applicants should signify interest in writing. Attached the following documents to the application letter and send to the address below not later than

June 25, 2018

REQUIREMENTS:

1. Application Letter
2. Personnel Data Sheet (PDS -Revised 2017 www.csc.gov.ph)
3. I.D. Picture (passport size with white background)
4. Cedula
5. Photocopy - Transcript of Record and Certificate of Eligibility

Sent to:
 ENGR. SOLITO T. TORCUATOR
 General Manager B
 Polomolok Water District
 National Highway, Polomolok, South Cotabato

The Polomolok Water District values diversity in its workforce and encourages qualified men and women to apply regardless of religion, sex, gender, ethnicity and physical disability.

Prepared by:

MARIDEE Y. CORPORAL
 SIRMO-A

Checked by:

ANA SORITA S. ALOVERA
 Department Manager B
 Admin., Finance & Commercial Divisions

Noted by:

ENGR. SOLITO T. TORCUATOR
 General Manager B