

FOI RESPONSE FORM

Date: _____

To: _____

Request Status:

Approve

Approve with exemption

Available Online

Request Denied

Notes:

Your right to request a review

If you are unhappy with this response to your FOI request, you may ask us to carry out an internal review of the response, by writing to ENGR. SOLITO T. TORCUATOR, General Manager. Your review request should explain why you are dissatisfied with this response, and should be made within 15 calendar days from the date when you received this letter. We will complete the review and tell you the result, within 30 calendar days from the date when we received your review request.

FOI Appeals and Review Committee:

Response / Action

FOI Administrator Decision:

Receiving Officer:
