

REPUBLIC OF THE PHILIPPINES
POLOMOLOK WATER DISTRICT
 NATIONAL HIGHWAY, POLOMOLOK SOUTH COTABATO
 TELEPHONE NOS: (083) 500-8008 / (083) 500-9261

PUBLICATION OF VACANT POSITION

DATE POSTED : JANUARY 10, 2019

POSITION	SG RATEDAY	NATURE OF APPOINTMENT	PLACE OF ASSIGNMENT	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	COMPETENCY
ADMINISTRATIVE ASSISTANT	350.00/ day	Job Order	Office of the General Manager (OGM)	Completion of two years Studies in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) First Level Eligibility	Delivering Service Excellence, Writing and Speaking Effectively
	350.00/day	Job Order	Engineering & Operations Division (Construction & Maintenance Section)	Completion of two years Studies in College	1 year of relevant experience	4 hours of relevant training	Career Service (Sub-Professional) First Level Eligibility	Delivering Service Excellence, Technical Competency
ENGINEERING ASSISTANT	600.00/day	Job Order	Engineering & Operations Division (Construction & Maintenance Section)	Licensed Civil Engineer			RA 1080	
QUALITY CONTROL ASSURANCE/ INSPECTOR	350.00/day	Job Order	Engineering & Operations Division (Production Section)	Bachelor's Degree in Chemical Engineering	3 years of relevant experience	16 hours of relevant training	Career Service (Sub-Professional) First Level Eligibility	Delivering Service Excellence, Technical Competency
	600.00/day	Job Order		Licensed Chemical Engineer			RA 1080	

Interested and qualified applicants should signify interest in writing. Attached the following documents to the application letter and send to the address below not later than January 22, 2019


REQUIREMENTS:

1. Application Letter
2. Personnel Data Sheet (PDS - Revised 2017 www.csc.gov.ph)
3. I.D. Picture (passport size with white background)
4. Cedula
5. Photocopy - Transcript of Record and Certificate of Eligibility

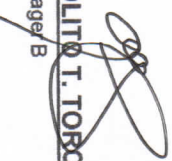
Prepared by:


MARIDEE Y. CORPORAL
 SIRM/O-A

Checked by:


ANA SORITA S. ALOVERA
 Department Manager B
 Admin., Finance & Commercial Divisions

Noted by:


ENGR. SOLITO T. TORCUATOR
 General Manager B

The Polomolok Water District values diversity in its workforce and encourages qualified men and women to apply regardless of religion, sex, gender, ethnicity and physical disability.