

1 POLOMOLOK WATER DISTRICT
2 Polomolok, South Cotabato

3
4 MINUTES OF THE PRE-BID CONFERENCE
5 FOR THE SUPPLY AND DELIVERY OF ASSORTED SERVICE CONNECTION MATERIALS
6 19 January 2021, Conference Room, 2F Admin Building
7

8 I. ATTENDANCE
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BAC Members	Position/Designation
1. Engr. Cecil D. Mirasol	- Chairman
2. Engr. Nicasio B. Espesor	- Vice Chairman
3. Ana Sorita S. Alovera	- Member
4. Rosalita T. Dohina	- Member
5. Marlene C. Cagata	- Member

16 Secretariat

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18 6. Myrna B. Belgado
19 7. Madilyn P. Lapid
20 8. Sheila Mae P. Manatad
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22 Technical Working Group

- 23 9. Joeniel S. Asilo
24 10. Ronie G. Valencia
25

26 Observer

- 27 11. Engr. Ricky C. Rañises
28

29 The Chairman objectively remarked that invitations to witness the pre-bid conference for
30 the procurement of the above-mentioned project were sent to POWDEA, Mahintana Foundation,
31 Commission on Audit (COA) and Chamber of Commerce. Despite the absence of some observers,
32 the pre-bid conference went as scheduled.
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34 II. CALL TO ORDER
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36 The pre-bid conference started with an opening prayer led by Ms. Marlene C. Cagata. The
37 meeting was called to order at 11:00am, presided by the BAC - Chairman, Engr. Cecil D. Mirasol.
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39 No bidder/representative attended the pre-bid conference.
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41 III. INTENT AND PURPOSE OF PRE-BID CONFERENCE
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43 Should bidder/s have been present, the purpose of pre-bid conference is to clarify any
44 concerns bidders may have with the solicitation documents, scope of work and other details of
45 the equipment.
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47 The bidder's absence implies that they have no clarification/s on the procuring entity's
48 bidding documents.

49 IV. ADJOURNMENT

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51 There were no other issues/concerns, the meeting adjourned at 11:30am.

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53 I hereby certify to the correctness of the foregoing minutes.

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55 Prepared by:

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SHEILA MAE P. MANATAD

60 Member - BAC Secretariat

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63 Approved by:

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ENGR. CECIL D. MIRASOL

68 BAC –Chairman