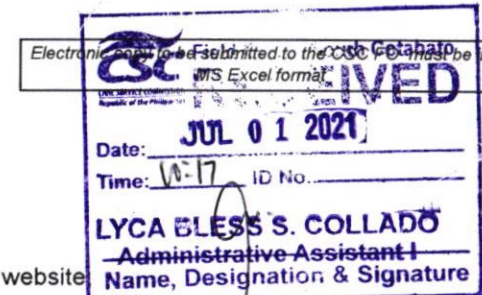


Republic of the Philippines  
**POLOMOLOK WATER DISTRICT**  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the POLOMOLOK WATER DISTRICT in the CSC website

**MARIDEY V. CORPORAL**  
SENIOR INDUSTRIAL RELATIONS MANAGEMENT OFFICER (SIRMO)-A

Date: JUNE 30, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Computer Services Programmer B	122	14	Php30,799.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence; Risk Assurance Management, Security and Information Assurance; Programming and Attention to Details	Office of the General Manager - MIS Section
2	Customer Service Assistant C	91	8	Php18,251.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub Professional) First Level Eligibility	Delivering Service Excellence; Exemplifying Integrity, Customer Focus and Attention to Details	Commercial Division
3	Instrument Technician A	10	8	Php18,251.00	High School Graduate or Completion of relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	Equipment Technician (MC 10,s.2013- Cat II)	Delivering Service Excellence; Attention to Details and Records Management	Engineering and Operations Division - Construction and Maintenance Section
XXX NOTHING FOLLOWS XXX										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **(July 15, 2021)**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

The Polomolok Water District values diversity in the workplace and encourages qualified men and women to apply regardless of religion, sex, gender, ethnicity and physical disability.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

ENGR. SOLITO T. TORCUATOR  
General Manager B  
National Highway, Polomolok South Cotabato  
[pol\\_wd@yahoo.com.ph](mailto:pol_wd@yahoo.com.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**