

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
 As of November 15, 2021

COA
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 DATE: NOV 24 2021

Agency Name: **POLOMOLOK WATER DISTRICT**
 Agency Code:


Book No.
 Account Title: **Advances to Officers & Employees**
 Account Code: **19901040**

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (State date of liquidation and reason why unliquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	OVER 1 Year	
A. Advances for Special Purposes									
1. Local Travel									
2. Foreign Travel	NA								
3. Special Activities Projects	NA								
B. Advances to Regular Disbursing Officers									
1. Payroll									
2. Seminar / Conference	11/4/2021	To set up payment for cash advance of MP NIEMBRA intended for GLOBE utilization of GM, STAFF. SMS alert 1 & 2 for the period covered September 18 - October 17, 2021 per supporting papers attached.	JEV#00-2021-011-10403	11,503.38	11,503.38				JEV#00-2021-011-10419 11/10/2021
TOTALS				11,503.38	11,503.38	-			


Certified Correct:


 MARLENE C. CAGATA
 Division Manager - Finance

Approved by:


 ENGR. SOLITO T. TORCUATOR
 General Manager B

Verified by:


 ASNAIRA U. SALIM, CPA
 State Auditor II / OIC - Audit Team Leader

Date Submitted:

November 18, 2021