

Republic of the Philippines
POLOMOLOK WATER DISTRICT
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC Field Office - South Cotabato
in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the POLOMOLOK WATER DISTRICT in the CSC website:

ppoporal
MARIDEE Y. CORPORAL
HRMO

Date: **May 13, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Customer Services Officer	136	20	57,347.00	Bachelor's Degree	16 hours of relevant experience	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence; Data Management, Leading Change; Managing Performance and Coaching for Result; Thinking Strategically and Creativity	Commercial Division

The Polomolok Water District values diversity in the workplace and encourages qualified men and women to apply regardless of religion, sex, gender, ethnicity and physical disability.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 27, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. ANDRESITO J. DEGILLA
General Manager B
National Highway, Polomolok South Cotabato
pol_wd@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.